

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT  
January 27, 2021**

**Consistent with Executive Order No. N-25-20 and N-29-20 from the Executive Department of the State of California and the Alameda County Public Health Department's Updated March 31, 2020 Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the District's January 27, 2021, Special Meeting was not physically open to the public. In order to maximize public safety while still maintaining transparency, members of the public were able to attend the meeting telephonically and electronically.**

**CALL TO ORDER**

President Handley called the special meeting to order at 4:00 p.m.

**ROLL CALL**

PRESENT: Tom Handley, President  
Pat Kite, Vice President  
Anjali Lathi, Secretary  
Manny Fernandez, Director  
Jennifer Toy, Director

STAFF: Paul Eldredge, General Manager/District Engineer  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

VISITOR: Alex Handlers, Bartle Wells Associates

**PUBLIC COMMENT**

There was no public comment.

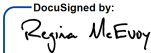
**BOARD WORKSHOP**

General Manager Eldredge introduced Alex Handlers, from Bartle Wells Associates, who presented the Capacity Fee Study and responded to questions from the Board.

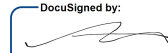
**ADJOURNMENT:**

The special meeting was adjourned at approximately 5:01 p.m. to the next Regular Meeting to be held virtually on Monday, February 8, 2021, at 4:00 p.m.

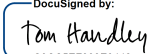
SUBMITTED:

DocuSigned by:  
  
E550CBBC143D4DZ  
REGINA McEVOY  
BOARD CLERK

ATTEST:

DocuSigned by:  
  
3397E8A1ED28476  
ANJALI LATHI  
SECRETARY

APPROVED:

DocuSigned by:  
  
08665CF393E0442  
TOM HANDLEY  
PRESIDENT

Adopted this 8<sup>th</sup> day of February, 2021

## Certificate Of Completion

Envelope Id: 151CFED48F6F4B7D972F5E08E2A782DB	Status: Completed
Subject: USD Requests you Please DocuSign: 01272021 Special Meeting Minutes.pdf	
Source Envelope:	
Document Pages: 1	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Regina McEvoy
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	5072 Benson Road
	Union City, CA 94587
	Reginam@unionsanitary.ca.gov
	IP Address: 50.227.238.26

## Record Tracking

Status: Original 2/18/2021 2:59:39 PM	Holder: Regina McEvoy Reginam@unionsanitary.ca.gov	Location: DocuSign
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## Signer Events

Tom Handley  
thandley@unionsanitary.ca.gov  
Security Level: Email, Account Authentication (None)

## Signature

DocuSigned by:  
  
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Signature Adoption: Pre-selected Style  
Using IP Address: 107.3.183.199

## Timestamp

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Viewed: 2/18/2021 3:06:36 PM  
Signed: 2/18/2021 3:06:42 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 10/29/2020 3:22:28 PM  
ID: 96cab493-de11-462b-98b8-851bd2f945b4

Anjali Lathi  
alathi@unionsanitary.ca.gov  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
3397E6A1ED28476...

Signature Adoption: Drawn on Device  
Using IP Address: 107.196.101.34  
Signed using mobile

Sent: 2/18/2021 3:06:43 PM  
Viewed: 2/19/2021 4:44:40 PM  
Signed: 2/19/2021 4:44:48 PM

**Electronic Record and Signature Disclosure:**  
Accepted: 10/30/2020 11:15:31 PM  
ID: f001f527-25b1-4fc8-8a4a-7e058dfbba25

Regina McEvoy  
reginam@unionsanitary.ca.gov  
Assistant to GM  
Union Sanitary District  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
E550CBBC143D4D7...

Signature Adoption: Pre-selected Style  
Using IP Address: 50.227.238.26

Sent: 2/19/2021 4:44:48 PM  
Viewed: 2/22/2021 8:11:57 AM  
Signed: 2/22/2021 8:12:05 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
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<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
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<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
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Signing Complete	Security Checked	2/22/2021 8:12:05 AM
Completed	Security Checked	2/22/2021 8:12:05 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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