



**UNION SANITARY DISTRICT BOARD MEETING/  
UNION SANITARY DISTRICT FINANCING AUTHORITY  
AGENDA**

**Monday, December 14, 2020  
Regular Meeting - 4:00 P.M.**

**Union Sanitary District  
Administration Building  
5072 Benson Road  
Union City, CA 94587**

**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 31, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, December 14, 2020, Regular Board Meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below to listen to the Board Meeting, and may provide public comment by sending comments to the Board Clerk by email at [assistanttogm@unionsanitary.ca.gov](mailto:assistanttogm@unionsanitary.ca.gov) or via voicemail by calling 510-477-7599 before 3:00 p.m. on the date of the meeting.** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099 or 1-877-853-5247

Meeting ID: 828 3788 3947 #

Participant ID: #

Click the Zoom link below to watch and listen:  
<https://us02web.zoom.us/j/82837883947>

1. Call to Order.

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2. ~~Salute to the Flag.~~ (This item has been suspended due to the COVID-19 pandemic.)

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3. Roll Call.

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- Motion 4. Approve Minutes of the Union Sanitary District Board Meeting of November 9, 2020.

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- Information 5. Operations Report:
  - a) October 2020 Monthly Operations Report *(to be reviewed by the Budget & Finance and Legal/Community Affairs Committee).*
  - b) Fiscal Year 2021 1<sup>st</sup> Quarter Managed Investment Portfolio Report *(to be reviewed by the Budget & Finance Committee).*

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6. Written Communications.

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7. Public Comment.

Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.

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- Motion 8. Review and Consider Approval of Policy No. 2030, Investment Policy *(to be reviewed by the Budget & Finance Committee).*

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- Motion 9. Review and Consider Approval of Updated Policy No. 2080, Project Expenditures *(to be reviewed by the Engineering and Information Technology Committee).*

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- Motion 10. Review and Consider Approval of Policy No. 2025, Fraud in the Workplace *(to be reviewed by the Audit Committee).*

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- Motion 11. Review and Consider Approval of Policy No. 2010, Internal Controls *(to be reviewed by the Audit Committee).*

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- Motion 12. Consider a Resolution to Update Union Bank Authorized Signatories *(to be reviewed by the Budget & Finance Committee).*

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- Motion 13. Consider a Resolution to Accept a Sanitary Sewer Easement for Tract 8384 – Ursa Drive, Located at Ursa Drive and Plomosa Way, in the City of Fremont *(to be reviewed by the Legal/Community Affairs Committee).*

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- Motion 14. Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Tanner Pacific, Inc. for the Aeration Blower No. 11 Project and Centrifuge Building Improvements Project *(to be reviewed by the Engineering and Information Technology Committee).*

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- Motion 15. Authorize the General Manager to Execute Amendment No. 1 to Task Order No. 1 with Tanner Pacific, Inc. for the Primary Digester No. 2 Rehabilitation Project *(to be reviewed by the Engineering and Information Technology Committee).*

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| Motion      | 16. Award Transportation and Beneficial Reuse and/or Disposal of Biosolids Contract to Synagro Inc. <i>(to be reviewed by the Budget &amp; Finance Committee).</i>   |
| Direction   | 17. Information Regarding Amendments to the Brown Act due to AB992 and Social Media Use <i>(to be reviewed by the Legislative Committee).</i>  |
| Information | 18. Legislative Update on Regional Issues of Interest to the Board <i>(to be reviewed by the Legislative Committee).</i>   |
| Information | 19. Report on the East Bay Dischargers Authority Meeting of October 15, 2020.  |
| Information | 20. COVID-19 Update.   |
| Information | 21. Check Register.  |
| Information | 22. Committee Meeting Reports. <i>(No Board action is taken at Committee meetings):</i> <ol style="list-style-type: none"> <li>a. Audit Committee – Wednesday, December 9, 2020, at 10:00 a.m. <ul style="list-style-type: none"> <li>• Director Kite and Director Toy</li> </ul> </li> <li>b. Legislative Committee – Wednesday, December 9, 2020, at 10:30 a.m. <ul style="list-style-type: none"> <li>• Director Lathi and Director Fernandez</li> </ul> </li> <li>c. Legal/Community Affairs Committee – Thursday, December 10, 2020, at 1:00 p.m. <ul style="list-style-type: none"> <li>• Director Toy and Director Fernandez</li> </ul> </li> <li>d. Budget &amp; Finance Committee – Friday, December 11, 2020, at 10:00 a.m. <ul style="list-style-type: none"> <li>• Director Kite and Director Toy</li> </ul> </li> <li>e. Engineering and Information Technology Committee – Friday, December 11, 2020, at 11:00 a.m. <ul style="list-style-type: none"> <li>• Director Lathi and Director Handley</li> </ul> </li> <li>f. Personnel Committee – will not meet.</li> </ol> |
| Information | 23. General Manager’s Report. <i>(Information on recent issues of interest to the Board).</i>  |
|             | 24. Other Business: <ol style="list-style-type: none"> <li>a. Comments and questions. <i>Directors can share information relating to District business and are welcome to request information from staff.</i></li> <li>b. Scheduling matters for future consideration.</li> </ol>  |
|             | 25. Adjournment – The Board will adjourn to the next Regular Board Meeting to be held virtually on Monday, January 11, 2021, at 4:00 p.m.  |

The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.