



**UNION SANITARY DISTRICT BOARD MEETING/
UNION SANITARY DISTRICT FINANCING AUTHORITY
AGENDA**

**Monday, July 27, 2020
Regular Meeting - 4:00 P.M.**

**Union Sanitary District
Administration Building
5072 Benson Road
Union City, CA 94587**

Directors
Manny Fernandez
Tom Handley
Pat Kite
Anjali Lathi
Jennifer Toy

Officers
Paul R. Eldredge
*General Manager/
District Engineer*

Karen W. Murphy
Attorney

CORONAVIRUS (COVID-19) ADVISORY NOTICE

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 31, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, July 27, 2020, Regular Board Meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below to listen to the Board Meeting, and may provide public comment by sending comments to the Board Clerk by email at assistanttogm@unionsanitary.ca.gov or via voicemail by calling 510-477-7599 before 3:00 p.m. on the date of the meeting.** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099 or 1-877-853-5247

Meeting ID: 838 6819 7298 #

Participant ID: #

Click the Zoom link below to watch and listen:
<https://us02web.zoom.us/j/83868197298>

1. Call to Order.

2. ~~Salute to the Flag.~~ (This item has been suspended due to the COVID-19 pandemic.)

3. Roll Call.

- Motion 4. Approve Minutes of the Union Sanitary District Board Meeting of July 13, 2020.

- Motion 5. Approve Minutes of the Union Sanitary District Special Board Meeting of July 20, 2020.

- Motion 6. June 2020 Monthly Operations Report *(to be reviewed by the Budget & Finance and Legal/Community Affairs Committees)*.

7. Written Communications.

8. Public Comment.
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.

- Motion 9. Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Jacobs Engineering Group Inc. for the Pump Stations Chemical System Improvements Project *(to be reviewed by the Engineering and Information Technology Committee)*.

- Motion 10. Authorize the General Manager to Execute Task Order No. 2 with Woodard & Curran, Inc. for the Irvington Basin Sewer Master Plan Update *(to be reviewed by the Engineering and Information Technology Committee)*.

- Motion 11. Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Woodard & Curran, Inc. for the Irvington Basin Reinforced Concrete Pipe Rehabilitation Project *(to be reviewed by the Engineering and Information Technology Committee)*.

- Motion 12. Consider Creating an Enhanced Treatment and Site Upgrade (ETSU) Program Ad Hoc Committee and Appointing Two Boardmembers to the Committee.

- Direction 13. Discuss Union City's Potential Ballot Measure to Authorize a Utility Users Tax.

- Direction 14. Consider Directing Staff to Prepare an Electronic Signature Policy.

- Information 15. Legislative Update on State and National Issues of Interest to the Board *(to be reviewed by the Legislative Committee)*.

- Information 16. Solar and Cogeneration Facilities Operational Update *(to be reviewed by the Budget & Finance Committee)*.

- Information 17. Agreement with Woodard & Curran, Inc. for Flow Model and Capacity Analysis Professional Services *(to be reviewed by the Engineering and Information Technology Committee)*.
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- Information 18. Boardmember Expenses, Fourth Quarter FY20 *(to be reviewed by the Budget & Finance Committee)*.
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- Information 19. Cal-Card 4th Quarter Activity Report *(to be reviewed by the Budget & Finance Committee)*.
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- Information 20. COVID-19 Update.
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- Information 21. Check Register.
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- Information 22. Committee Meeting Reports. *(No Board action is taken at Committee meetings):*
- a. Legislative Committee – Wednesday, July 22, 2020, at 1:30 p.m.
 - Director Lathi and Director Fernandez
 - b. Legal/Community Affairs Committee – Thursday, July 23, 2020, at 1:00 p.m.
 - Director Toy and Director Fernandez
 - c. Budget & Finance Committee – Friday, July 24, 2020, at 10:00 a.m.
 - Director Kite and Director Toy
 - d. Engineering and Information Technology Committee – Friday, July 24, 2020, at 11:00 a.m.
 - Director Lathi and Director Handley
 - e. Personnel Committee – will not meet.
 - f. Audit Committee – will not meet.
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- Information 23. General Manager’s Report. *(Information on recent issues of interest to the Board)*.
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- Information 24. Other Business:
- a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
 - b. Scheduling matters for future consideration.
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- Information 25. Adjournment – The Board will adjourn to the next Regular Board Meeting to be held virtually on Monday, August 10, 2020, at 4:00 p.m.
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The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.